

Faculty Handbook Committee
Meeting Minutes
April 7, 2022

Voting Members Present: Shelley Gipson, Bert Greenwalt, Annette Hux, Amanda Lambertus, Suzanne Melescue

Non-voting Members/Support Present: Mary Elizabeth Spence, Will McLean (AAR)

Meeting called to order at 2:00 pm

March 31st Meeting Minutes, Melescue motioned to approve, Gipson seconded, all approved.

Old Business

- I. I.E. Academic and Individual Freedom to be moved to Section III
- Counsel asks to review this section for edits.
 - Melescue corrects that this section should be relocated to Section II, not III.
 - Item tabled due to ongoing review of Attorney's comments.

New Business

- II. Section III.B-C Approve edits indicated in copy from legal
- "Academic" has been added to all "...year" notation.
 - DeProw removed "over time" from first sentence of III.B. Committee discusses leaving this in. "Over time" was removed from 2018 document, but committee agrees to re-insert it along with the addition of "...in the areas of teaching..."
 - McLean states that the statement "research, scholarship..." should be included consistently throughout document. In 3rd paragraph of section III there is a list of activities that could be used as the appropriate language throughout. If research is defined in the beginning, the committee discussed that this could sufficient.
 - Promotion, Retention and Tenure is written out in last paragraph instead of only acronym.
 - In II.B.2.a, committee discusses for continuity, department should also be capitalized.
 - Dr. McLean proposes that "tenured-track" should be added to "A prospective...faculty member" in last bullet of III.B.1 for clarity and correctness. Committee discussed.
 - Additionally, in III.B.2 "tenured-track" should be added in front of "faculty member" for consistency and accuracy. Gipson notes that this should be clarified throughout section.
 - At the end of the first paragraph in III.B.3, it ends with "the following:" What should follow, and in what format? Committee discussed.
 - Gipson proposes to remove last sentence of first paragraph of III.B.3 "...Criteria will include..."
 - "Criteria includes a terminal degree as described by the following:" to be added to the 2nd paragraph of III.B.3.
 - III.B.4 (up to p. 122) uses "it" throughout, Melescue proposes to use the proper noun in each instance instead.
 - Further content edits will be made before and brought to committee to review and vote on content changes.
 - Gipson moves to approve small edits (not changing content) that were proposed by Summer Working Group and Lawyer as noted above, Lambertus seconds, all approved.

Motion to adjourn at 2:54